Agenda Report

DATE: MARCH 18, 2014

TO: CITY COUNCIL

FROM: PUBLIC SERVICES DEPARTMENT – ENGINEERING

SUBJECT: AWARD CONTRACT 13-16, BUILDING RE-ROOFING AT CLAY ARTS

STATEMENT OF ISSUE:
Bids have been received to remove existing roofing and install tapered insulation, roofing, flashing, gravity vents and accessories at the Clay Arts Building in Civic Park. Council is requested to award the contract for construction.

RECOMMENDED ACTIONS:
Award Contract 13-16, Building Re-roofing at Clay Arts Project, to Enterprise Roofing Service, Inc. for $63,258, with a contingency and reserve not to exceed $10,000.

DISCUSSION:
This project is part of the Building Exterior Maintenance program approved with the 2012-2014 Capital Budget.

The project will provide a new 20-year warranted Thermoplastic olefin (TPO) roof system at the low roof of the building. In addition, tapered insulation, downspouts and scuppers will provide better drainage. Five (5) bids were received. The apparent low bidder was Enterprise Roofing Service, Inc. Staff recommends awarding the contract to this bidder.

FINANCIAL IMPACTS:
Available Funds
Work Order 9824 Building Exterior Maintenance $ 280,488
Total $ 280,488
Project Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction Contract No. 13-16</td>
<td>$63,258</td>
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<tr>
<td>Construction Contingency</td>
<td>$10,000</td>
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<tr>
<td>Design and Administration</td>
<td>$5,000</td>
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<tr>
<td>Inspection and Contract Administration</td>
<td>$5,000</td>
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<tr>
<td>Total</td>
<td>$83,258</td>
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</tbody>
</table>

Remaining funds available for other Building Exterior Maintenance Program projects $197,230

ENVIRONMENTAL REVIEW:
This project is categorically exempt from the California Environmental Quality Act (CEQA) under City of Walnut Creek CEQA Guidelines, Section 1.4(c), Existing Facilities, California Administrative Code Section 15301, et seq. The project consists of repair and a minor alteration of an existing public structure involving no expansion in use.

ALTERNATIVE ACTION:
Reject the bids.

DOCUMENTS:
Attachment: Bid evaluation.

COUNCIL ACTION RECOMMENDED:
Move to award Contract 13-16, Building Re-roofing at Clay Arts Project, to Enterprise Roofing Service, Inc. for $63,258, with a contingency and reserve not to exceed $10,000.

STAFF CONTACT: Carolyne Chalice, Architect
(925) 943-5899, ext. 2203
challice@walnut-creek.org